

HHSDC Training Center

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HIPAA Training

The HHSDC Training Center is now offering *executive and senior management* awareness and information training for the ***Health Insurance Portability and Accountability Act (HIPAA)***.

These courses are initially offered in Sacramento, San Francisco, Oakland, San Jose, Los Angeles and San Diego, and are open to any government employee – State, county, city, federal, schools, special districts, etc. ***PLEASE SHARE THIS SCHEDULE WITH ANY COUNTERPARTS YOU MAY HAVE IN OTHER LOCAL GOVERNMENT OFFICES.***

HHSDC has contracted with five companies – Booz-Allen & Hamilton, Covansys (formerly CBSI), Gartner Group, KPMG Consulting/RX2000 and PricewaterhouseCoopers – to bring their HIPAA training programs to you. To attend a seminar, simply select the course, location, and date appropriate for your organization and follow the Registration Instructions on page two.

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- *Additional sessions of the overview seminars will be scheduled as needed at locations throughout the State. Check our web site periodically for schedule updates.*
- *Look for additional HIPAA courses to be offered beginning this summer, which will include the following topics:*

√ <i>Administrative Simplification</i>	√ <i>Transactions, code sets, and identifiers</i>
√ <i>Organizational impact of HIPAA</i>	√ <i>ASC X12 syntax</i>
√ <i>Compliance requirements and timelines</i>	√ <i>Electronic Data Interchange (EDI)</i>
√ <i>HIPAA privacy and security regulations</i>	√ <i>HIPAA implementation and compliance planning</i>

REGISTRATION INSTRUCTIONS

Have your training coordinator call the HHSDC Training Center at **(916) 739-7502**. They will need to provide the following information:

1. Class Title
2. Location, date, and time (if applicable) of the session
3. Attendee name(s)
4. Invoicing address (registration fees will be billed to your organization after the completion of each course)

The HHSDC Training Center will send you a written confirmation of your enrollment with a map to your training location.

Cancellations: Please notify the HHSDC Training Center of any cancellations before five (5) working days prior to the course, or your department will be charged the full registration fee. Substitutions may be made at any time.

***Check our web site periodically for
additional HIPAA training courses coming up!***

Northern California

Times shown are START times

HIPAA Awareness and Information Seminars for Executives and Senior Managers

Location	Booz-Allen & Hamilton	Covansys	Gartner Consulting	KPMG Consulting/ RX2000	Pricewaterhouse Coopers
	HIPAA Awareness Training (3 hours) \$110 per student	HIPAA: Its Benefits and Challenges (3 hours) \$110 per student	HIPAA Executive Fundamentals (3 hours) \$75 per student	HIPAA Overview (2 hours) \$90 per student	HIPAA Overview for Executives and Managers (2 hours) \$75 per student
Sacramento – HHSDC Training Center, 9323 Tech Center Drive, Ste. 100	6/18 – 8:30 AM 6/25 – 1:00 PM 7/19 – 1:00 PM	6/19 – 8:30 AM 6/26 – 1:00 PM 7/31 – 1:00 PM	6/20 – 8:30 AM 6/27 – 1:00 PM 7/24 – 8:30 AM	6/19 – 1:30 PM 6/27 – 9:00 AM 7/25 – 1:30 PM	6/18 – 1:30 PM 6/26 – 9:00 AM 7/16 – 1:30 PM
Oakland – Elihu Harris Building, 1515 Clay Street	To be announced	7/17 – 9:00 AM 7/17 – 1:00 PM	To be announced	To be announced	To be announced
San Francisco – Civic Center Complex – Hiram Johnson Building, 455 Golden Gate Avenue	To be announced	To be announced	7/10 – 9:00 AM 7/10 – 1:30 PM	To be announced	To be announced
San Jose – San Jose State Building, 100 Paseo de San Antonio	To be announced	To be announced	To be announced	7/12 – 1:30 PM 7/13 – 9:00 AM	To be announced

Check our web site periodically for additional HIPAA training courses coming up!

Southern California

Times shown are START times

HIPAA Awareness and Information Seminars for Executives and Senior Managers

Location	Booz-Allen & Hamilton	Covansys	Gartner Consulting	KPMG Consulting/ RX2000	Pricewaterhouse Coopers
	HIPAA Awareness Training (3 hours) \$110 per student	HIPAA: Its Benefits and Challenges (3 hours) \$110 per student	HIPAA Executive Fundamentals (3 hours) \$75 per student	HIPAA Overview (2 hours) \$90 per student	HIPAA Overview for Executives and Managers (2 hours) \$75 per student
Los Angeles – Junipero Serra State Building, 107 South Broadway	To be announced	To be announced	To be announced	To be announced	7/10 – 9:00 AM 7/18 – 1:30 PM
San Diego – San Diego State Building, 1350 Front Street	7/10 – 1:00 PM 7/16 – 9:00 AM	To be announced	To be announced	To be announced	To be announced

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Course Descriptions

Booz-Allen & Hamilton

California HIPAA Awareness Training (3 hours) Booz-Allen & Hamilton provides an Executive and Senior Management level course introducing participants to the federally mandated Health Insurance Portability and Accountability Act (HIPAA). The course is designed to provide a primer on HIPAA, its components, and its impact on State executives and their organizations. Coverage areas include:

- ◆ An Overview of HIPAA
- ◆ How it impacts State organizations
- ◆ Challenges Facing State Agencies
- ◆ HIPAA Compliance Activities
- ◆ Organizational Change Management
- ◆ HIPAA Security and Privacy issues

The course is intentionally designed to address the knowledge and understanding required by agency Executives and Senior level managers to meet the challenges of change in their organization as HIPAA affects technology, policies, procedures, and people.

Covansys

HIPAA: Its Benefits and the Challenges (3 hours) Intended for executive management. This overview is designed to offer insight to the Health Insurance Portability and Accountability Act (HIPAA) and Administrative Simplification (AS) from both historical and contemporary perspective. A brief but comprehensive overview of the legislation's mandates is presented to those

responsible for endorsement of HIPAA strategic planning. Discussions will outline recommendations for business planning strategies, and describe the benefits of HIPAA implementation and return on investment (ROI) strategies. Participants will examine the following topics:

- ✓ Fundamentals of HIPAA and Administrative Simplification
- ✓ Organization impacts: financial, technical, administrative
- ✓ Timelines for compliance
- ✓ Penalties and ultimate responsibility for non-compliance
- ✓ Potential benefits of HIPAA
- ✓ Future of eCommerce in healthcare
- ✓ Planning for HIPAA compliance

Gartner Consulting

HIPAA Executive Overview (3 hours)

Intended for those individuals responsible for their organization's strategic direction. This course is a high-level introduction to key HIPAA areas. This course will address the intent of HIPAA's legislation, its compliance requirements, compliance timelines, and opportunities for achieving organizational compliance. Participants will learn who should be involved in the compliance effort and how security and privacy requirements will affect the organization's business processes. Attendees will learn where and how HIPAA compliance defines and imposes organizational and personal liability.

(continued on next page)

KPMG Consulting/RX2000

HIPAA Overview (2 hours) Intended for all audiences involved in HIPAA implementation planning, and especially helpful to executives and senior management. This seminar will: explain the purpose of HIPAA; describe components of administrative simplification, transactions, code sets, security and privacy; define the covered entities and potential impacts to an organization; explain the regulatory process and timeline; provide resources; and describe various organizational structures for HIPAA. Upon completion of this seminar, the attendee will understand HIPAA, Administrative Simplification, and the potential impacted areas of their organization. They will know what resources they should access to obtain information and to follow the regulatory process. They will be able to create a HIPAA program at their organization.

PricewaterhouseCoopers LLP

HIPAA Overview for Executives and Managers (2 hours) This course is designed to provide a high-level overview of the HIPAA regulations associated with portability and administrative simplification - privacy, transaction code sets/Electronic Data Interchange, and security standards. By interactive instruction and class participation using practical examples, the course covers the intent of the law, components of the law, and the impact it will have on state and local government organizations as well as issues to consider for managing a HIPAA initiative. Students will receive a course binder outlining the information presented in the class session and practical suggestions and tools for managing a HIPAA initiative from structure through rollout.

Check our web site periodically for additional HIPAA training courses coming up!

Please feel free to call us if you have any questions or comments. Our goal is to assist you in implementing HIPAA to the best of our ability, and your feedback is valuable to us.

-The HHSDC Training Center